

Gedney Hill Parish Council

Minutes of the Gedney Hill Parish Council Meeting held on Monday 19th November 2018 in the Memorial Hall at 18.30 hours

Present

Councillors P Redgate (Chairman)
K James (Vice Chairman)
D Mann
J Venters

Also Present

4 members of the Public
Miss D Leedham (Parish Clerk)

Minutes

Miss D Leedham (Parish Clerk)

1. Public Forum

There were no issues raised by the public during this part of the meeting.

2. Apologies for absence and acceptance

Cllr Ian Coles
Cllr N Pepper
Winston Brown

3. Declarations of interest and consideration of any request for dispensation

None.

4. Minutes of the last meeting

Though it was agreed that the minutes of the last meeting were correct in context, Cllr James disliked the paragraphing/phrasing under point 1. Public Forum and point 5. Police. Clerk to make amendments.

5. Police

PCSO Bennett was not in attendance and post meeting sent the following information:

Burglary – North Road

Hare Coursing

LuttonGate

Station Road x2

Langary Gate

Long Lane x2

New Fen Drove

In addition PCSO Bennett has advised that certain concerns with parking should be raised with Parking Services at LCC. Parking Services can be contacted on:

Email: Parkingservices@lincolnshire.gov.uk

Telephone: 01522 511142

Abandoned vehicles should be reported through SHDC website.

The Chairman noted during the meeting that the individuals who were responsible for the vandalism of the Sport Pavilion had been identified and the matter was now closed. The individuals would be assisting with future community works.

6. Community Speedwatch

The Chairman noted the next training session was due to take place at 6pm on Friday 23rd November, at the Castle Sports Centre, Spalding. There are 2 confirmed places booked for the Parish, Cllr Mann expressed a wish to attend. Clerk to book place and confirm with Cllr Mann. The Chairman advised that if all volunteers attended training the required numbers would be reached to start Speedwatches. The Clerk advised equipment would be needed, all agreed for the Clerk to look into equipment requirements and prices.

7. Noise concerns

The Chairman noted that the situation regarding McColl's deliveries had improved. The Chairman advised he had made contact with the Area Manager and was awaiting response.

Concerns were raised as a large vehicle had recently damaged the wall of McColl's whilst delivering. The incident had affected the area around the notice board. After discussion all agreed for the shop's contractor to remove the Notice Board and the shop to identify a place of storage with Councillors present. It was also agreed that the Clerk would place notices in the notice board to advise it is currently out of use.

8. Policies and Procedures

It was decided by all Councillors to move the approval and adoption of the Financial Regulations, Code of Conduct and Publication Scheme under FOI Act 2000 to the next Parish Council meeting in January. All Councillors to review and return feedback to the Clerk by 10th December

All Councillors approved and adopted issue 3 of the Social Media Policy.

9. Highways

The Chairman read through an email from SHDC in relation to 'Pride in Gedney Hill'. A team of two operatives would work within Gedney Hill undertaking tasks such as clearing fly tipping, footpaths, foliage/hedge rows and other street cleaning. The service was confirmed as free of charge. Areas raised by both Councillors and Parishioners included hedging along Lincoln Avenue, Old South Eau Bank and the ditch along North Road. All Councillors to pass areas of concern to the Clerk by Friday 23rd November.

9a. Ditch along North Road

The Chairman advised the owner had been in contact and agreed to the clear-out providing the yellow irises to the left of the ditch remained undamaged. All agreed to review a suitable date for the clear-out at the May meeting. The Chairman raised concerns over the stability of the wall nearest the road. All agreed to photos being taken and the owner and LCC Highways department being made aware. Chairman to arrange photos and Clerk to make contact with Owner and LCC Highways.

9b. Grit Bin

The Chairman read through an email from LCC in relation to requesting/refilling Grit Bins. The Chairman advised that an application was in process and though a Grit Bin would be arranged for the area, it would not be the responsibility of the Parish Council to grit. Responsibility to apply the grit would fall to any member of the Public. Cllr James and Cllr Venters agreed to notify the Clerk when the bin required refilling.

10. Planning Applications and Status

The Chairman read through the following:

The following applications were appealed:

H07-0037-18 – West Drove South – Residential development

The following applications were approved:

H07-0869-18 – Mole Drove - Building materials, brick type & garage reposition

H07-0827-18 – North Road – Disposal of foul & surface water

H07-0841-18 – Land between Harvest Lodge & Sycamore View – Erection of Bungalow.

H07-0828-18 – North Road – Disposal of foul & surface water

H07-0790-18 – West Drove – reposition of garage & access

H07-0770-18 – Holy Trinity – Tree Preservation works

H07-0086-18 – North Road – Modifications to existing approval

The following applications were refused:

H07-0700-18 – off Highstock Lane – Residential development

The following applications remain undecided:

H07-0880-18 – West Drove South – Erection of detached house.

H07-0273-18 – Teremok, Station Road – Mobile home for residential use.

H07-0179-18 – Mill Lane – residential development

The following applications require comments:

H07-1136-18 – West Drove South – Erection of detached dwelling H07-0821-16 (approved under appeal). All agreed to pass comments to the Clerk by Monday 3rd December.

Cllr James noted an application for a TPO works on a tree along North Road had not been received. TPO are not automatically sent to the Clerk.

11. Defibrillator refresher training course

11a. Training report

The Chairman noted that the recent training was some of the best training the Council had undertaken. The Chairman advised that the training was up to date and delivered very well, all agreed. The Chairman suggested working with other local Parish Councils for future training dates. Clerk to contact local Parish Councils.

11b. Returning Policy

The Chairman advised that recently the defibrillator had been removed for potential use. Though it was not used, concerns had been raised as to the return policy. After discussion it was agreed that the Clerk's and Cllr James's contact details would be put on the defibrillator.

11c. Additional equipment

The Chairman advised the defibrillator additional equipment pack contained a facemask, scissors, gloves, razor, an antiseptic wipe and 2 x electrode packs, one of which was out of date. All agreed to replacing the out of date pack and there was no further action required for the remaining additional equipment.

11d. Checklist/rota

Cllr James advised he had produced a weekly checklist for the defibrillator. Training for all Councillors with the exception of Cllr Redgate to be arranged for Friday 23rd November and a rota put in place thereafter. The Clerk to be made aware of any concerns or items that required replacing. All Councillors on the rota to be supplied with keys. Cllr James to send digital copy of the checklist to the Clerk.

12. Sports Pavilion

12a. Public Consultation

The Chairman advised that at a recent meeting of Gedney Hill Estate Charities permission had been granted for the Parish Council to use a section of the field, without encroaching on the sports area of the playing field. Though anything that is put in place must be for the benefit of the whole community. Concerns were raised by several Councillors as to funding, pricing and further information being required prior to a Public Consultation. After discussion, all agreed for a Public

Consultation to take place on Wednesday 16th January starting at 7pm. This date is subject to the availability of the committee room. Clerk to book the committee room.

12b. Treatment Plant

The Chairman advised that a meeting had taken place between himself, Cllr James and the Head of the Gedney Hill C of E Primary School. After discussion it was decided that charging for discharging of the system would be put on hold until the Sports Pavilion was rented out on a long term contract.

Cllr James advised the Water Regulations Inspection had taken place at the Sports Pavilion and it had been verbally confirmed that there were no issues. After discussion it was decided that the Clerk would make contact with Anglian Water to request written confirmation.

13. Community Newsletter

Prior to the meeting starting the Chairman issued all Councillors and the Clerk with a draft copy of the Newsletter. The Chairman advised he was hoping to have the newsletter distributed by the end of November and asked that all review the newsletter by Wednesday 21st November. All agreed to review and advise the Chairman of any concerns by Wednesday 21st November.

14. Notice board update

Please see point 7. Noise Concerns.

15. Meeting dates 2019

The following provisional meeting dates for 2019 were agreed with all meetings starting at 6.30pm unless otherwise stated on the relevant agenda:

21st January 2019

18th March 2019

20th May 2019 to include Annual Parish Meeting and Annual Parish Council Meeting

15th July 2019

16th September 2019

18th November 2019

The Clerk advised these may be subject to change.

16. Events

16a. Councillors Surgery

All agreed for the next Councillors Surgery to take place on Saturday 19th January 10am to 12noon in the committee room. Clerk to book room.

16b. Litter Picking

All agreed to review in January with the possibility of arranging regular litter picking.

16c. Cemetery Clear-up

It was noted that works had been carried out in the Cemetery. Cllr Venters raised concerns over the hedge encroaching on the footpath. Concerns were also raised with the overgrown hedge to the rear of the cemetery. After discussions it was decided that the Clerk would contact the contractor to gain an up to date invoice and make enquiries about hedge cutting along the rear of the cemetery. Enquires were also to be made by Councillors with a local contractor to cut the hedge back along the footpath.

17. Clock Repairs

Cllr James advised the repairs to the Clock pulley had been carried out and though it worked well for a period it appeared to be sticking on the pulley above which would require cleaning. All agreed to the pulley being cleaned.

Cllr James also advised they were still waiting for a valuation. Clerk to chase valuation.

18. Cemetery

The Chairman advised that a letter had been sent out to the owner of one of the burial plots. The decorations of this plot were not within the Cemetery rules and regulations. The letter advised that 30 days would be given and if the items remained the Parish Council would assist in the removal.

Cllr Venters noted the mower was due for a service. The Chairman enquired about the possibility of purchasing a new mower, after discussion all agreed for Cllr Venters to make arrangements for the mower service and a new mower to be looked into in the New Year.

19. Clerks Report

The Clerk advised a request for a refund for an Exclusive Rights of Burial had been made, the refund would total £100 which excludes the administration fee. All agreed.

The Clerk noted she was still awaiting information in relation to next year's elections. She had been advised by SHDC to expect the information by early January if not the Clerk would chase.

The Clerk advised she had received requests from two suppliers to set-up direct debits. All agreed to continue payments by cheque.

The Clerk read through a letter received on the day from the Gedney Hill Community Group in reference to the Carboot Sale. Concerns were raised in relation to vehicle numbers and possible vehicular damage to the field. All agreed to a meeting between the Parish Council and the Community Group in the New Year prior to the next Parish Council meeting. Clerk to arrange meeting.

The Clerk advised she had been gifted chocolates from Anglian Water after advertising a recent Customer Service visit on their behalf. The Clerk enquired where the gift should be passed to, for the benefit of the community. Several Parishioners and Cllr Mann noted they had attended the event. All agreed for the chocolates to be donated to the Church raffle.

The Clerk requested approval of her recent request for IT equipment. Cllr James raised concerns as part of the funding received (£576) was allocated for payment for the updating of the website. The Clerk advised that the payment allowed additional hours specifically for the Clerk to update the website in line with the Transparency Code. After discussion all agreed to purchase the Clerks suggested equipment and payment of additional hours.

The Clerk enquired as to who held keys within the Parish Council. Details were passed to the Clerk who would produce a list for confirmation at the next meeting.

20. Financial Update

The balances for accounts up to and including 19th November 2018 are as follows:

GHPC

Current Account: £7395.44

Business Reserve Account: £1518.61

GHSP

Current Account: £5858.84

Business Reserve Account: £730.18

Total Cash **£15503.07**

GHPC

Monies Out

Clock Servicing £156.00

Handyman Expenses £7.00

Handyman Wages £219.25

Clerks Wages £967.08

Clerks Expenses £108.91

LALC £72.50

The Royal British Legion £25.00

LIVES £250.00

Cllr K James Expenses £15.00

Total Out **£1820.74**

Monies In

Interest £0.06

GHEC £2271.31

Total In **£2271.37**

GHSP

Monies Out

GHEC £273.50

EON £194.09

Anglian Water £12.10

Circlefire (Extinguisher Services) £49.88

E.A. Collishaw £54.00

Total Out £583.57

Monies in

Interest £0.06

Total In £0.06

Meeting Closed at 20.25.

Dates of Next Meeting:

The date of the next meeting will be Monday 21st January 2019 in the Gedney Hill and District Memorial Hall at 18.30.

It should be noted that the posting of minutes on the website takes place prior to acceptance and approval of them by the attendees of the relevant meeting.