

Gedney Hill Parish Council

Minutes of the Gedney Hill Parish Council Meeting held on Monday 17th September 2018 in the Memorial Hall at 18.30 hours

Present

Councillors P Redgate (Chairman)
K James (Vice Chairman)
D Mann
I Coles
J Venters

Also Present

Councillor M. Seymour
Councillor N. Pepper
Councillor J. Whitbourn
10 members of the public
Winston Brown
PCSO Fylippa Bennett
Miss D Leedham (Parish Clerk)

Minutes

Miss D Leedham (Parish Clerk)

1. Public Forum

Parishioners requested a larger bin on Hillgate near the McColl's Shop as full within a couple of day days of emptying. Clerk to contact environmental services. Concerns were raised in relation to the volume of vehicles, often turning on drives and making it difficult to get out of drives. Loose kerbs will still a concern and local residents reported chipped windscreens and windows from stones thrown up by moving traffic. Clerk to report to LCC Highways.

Cllr N. Pepper commented on the new noticeboard and raised concerns over the appearance of the Church Notice Board. Cllr M. Seymour advised the Church were waiting to appoint a new vicar at which point the notice board would be replaced.

2. Apologies for Absence and acceptance

None.

3. Declarations of Interest and consideration of any request for dispensation

None.

4. Minutes of the last meeting

It was agreed that the minutes were a true record of the proceedings held on 16th July 2018 and were duly signed by the Chairman.

5. Police

PCSO Bennett attended the meeting advising the campaign to reduce the fatal 4, drink/drug driving, mobile phones, seatbelts and speed had been going well. The Police were now moving into Hare Coursing Season. PCSO Bennett requested that all suspected occurrences of Hare Coursing should be reported and where possible vehicle numbers noted but no attempt to approach those involved should be made.

Local reports since the last meeting included: loose dogs on West Drove South
Loose horses and dogs on Lutingtongate.

PCSO Bennett noted that Burglaries are on the increase and advised not to post on social media when a property is vacant, i.e. days out, holidays etc. Sheds should be kept locked and secure and where possible items should be security marked.

In addition she advised that both telephone and online scams were on the increase and further details can be found on the following websites:

<https://www.lincolnshire.gov.uk/news/be-scamaware-with-lincolnshire-trading-standards/129769.article>

<https://www.actionfraud.police.uk/>

<https://www.friendsagainstscams.org.uk/>

6. Community Speedwatch

Cllr Jan Whitbourn spoke about the scheme and noted she was in the process of setting up an evening's training course. She advised Training would take approximately an hour and there would be an opportunity to ask questions. Parishioners raised concerns over safety when carrying out the speedwatch. Cllr Whitbourn advised that CSW would only take place when 3 volunteers were available, times and dates would be passed to the Parish Clerk who would notify the local PCSO when they were taking place. She reported the scheme had received great feedback from local areas citing Upwell as reporting a significant drop in speeding and locally only 1 in 10 drivers received a 2nd letter. Clerk to contact all who had registered interest and update with information from meeting and once a date had been set advise further.

7. Noise Concerns

The Chairman advised of the concerns which had been raised in relation to noise from deliveries to McColl's Shop on Hillgate. Further to this the Clerk advised she had spoken with Jacqui Rand at SHDC who had stated that there are no set regulations for delivery times, she had been in touch with McColl's who have spoken with their haulier and arranged for deliveries to be between 8am and 11am which should have started week commencing 17th September. Original deliveries were taking place between 6am and 9am and though no violations had occurred

SHDC would generally advise deliveries for the construction side should be after 7am Monday to Friday and after 8am on Saturdays and Sundays.

The Parishioners advised McColl's had been in touch to advise deliveries would be later and would aim where possible to deliver to the front of the store. Parishioners advised that deliveries after 10am would be more preferable and that the noise increase was 3db up on background noise. Cllr James referred the Parishioners to investigations he had carried out with the Department of Transport and the use of abatement notices. The Chairman advised he would arrange a meeting to with McColl's to open dialogue on this matter. Clerk to contact McColl's and arrange meeting.

8. Policies and Procedures

Cllr James raised concerns about some of the wording in the Social Media Policy. After discussion it was agreed that under the title of Approved administrators of Council Social Media, wording would be amended to delegate a member of the Parish Council. Under Third party Social Media and Individual Councillor Usage - be aware that it is likely that you may be seen as acting in an official capacity when you blog or network. Statement to be amended to; be aware that it is likely that you may be seen as acting in an official capacity when you blog or network and on such posts must state the opinion is a personal opinion and not the opinion of the council. Clerk to amend Policy and forward to Councillors for approval and adoption at the next meeting.

It was decided by all Councillors to move the approval and adoption of the Financial Regulations, Code of Conduct and Publication Scheme under FOI Act 2000 to the next Parish Council meeting. Clerk to resend documents to all Councillors prior to the next meeting for review.

All Councillors approved and adopted the data map, Data Protection Policy, Subject Access Procedure, Data Breach Policy, Records Retention Policy and Privacy Notices.

9. Highways

Concerns were raised in reference to subsidence along Station Road. Cllr N. Pepper advised LCC were using 'fix my road' to report concerns. Concerns can be reported via their website or using their app and urged everyone to raise any concerns they have through these means. Clerk to report Station Road concerns.

9a. Ditch along North Road

Clerk advised an email had been sent to LCC reference number 4111032 and she was awaiting response.

Clerk also noted she had written to the believed owner and was awaiting response. After discussion it was decided for Clerk to write again to possible owner at the end of September if contact not already made.

10. Planning Applications and Status

Parishioners were invited to attend and discuss their planning application H07-0273-18. Comments to be passed to the Clerk by Wednesday 19th September.

The Chairman read through the following:
The following applications were appealed:
H07-0037-18

The following applications were approved:
H07-0621-18
H07-0745-18
H07-0767-18
H07-0800-18 (PL/0075/18)
H07-0810-18

The following applications remain undecided:
H07-0086-18
H07-0179-18
H07-0700-18
H07-0770-18
H07-0790-18
H07-0827-18
H07-0828-18
H07-0869-18

The following applications require comments:
H07-0841-18 – Land between Harvest Lodge & Sycamore View – Erection of Bungalow.
Comments to be passed to Clerk by Friday 21st September.

H07-0880-18 – West Drove South – Erection of detached house.
Comments to be passed to Clerk by Friday 21st September.

11. Defibrillator refresher training course

Clerk advised the course had been provisionally booked for Monday 15th October 2018 and enquired about Councillor Attendance and refreshment requirements. All agreed to date and refreshments. All Councillors would confirm to Clerk attendance.

Clerk enquired whether it would be possible to purchase the replacement parts for the Defib and claim back through expenses. All agreed.

12. Sports Pavilion

a.Update/b. Play Area

The Chairman read through an email from a Parishioner requesting a Play Area for Children. Further to this he advised he was trying to establish whether the lease for the play area contained any restrictions and proposed a Parish meeting to discuss what Parishioners would like to see. The Chairman suggested circa w/c 29th October. After discussion all agreed to the meeting. Clerk to set meeting date and advise Councillors.

b.Letter from Community Group

The Chairman read through a letter from the GHCG enquiring to the possibility of a Car Boot sale which would be held on the Playing Field. Concerns were raised as to whether the event would be a one-off and parking. A Parishioner advised the event was a one-off to replace the current Yard Sales. All agreed for a proposal to be forwarded to the Parish Council to include amongst other information the proposed number of vehicles, relevant risk assessments and parking.

13. Community Newsletter

The Chairman advised the newsletter was being drafted and he requested all Councillors to think about the possibility of featuring a small piece in a future issue. The Chairman noted he hoped to hand deliver as many newsletters as possible and have some available in the shop too.

The Chairman proposed a £25 donation to The British Legion for the Poppy Wreath. All Agreed.

14. Notice Board Update

All noted the new Notice Board was much clearer and many positive comments had been received. The Clerk advised she was still looking for a case study to complete the grant documents. Once again the Parish Council would like to thank Wryde Croft Wind Farm Community Fund, a charitable fund managed by Cambridgeshire Community Foundation.

15. Meeting dates 2019

All agreed to meeting dates continuing on the 3rd Monday of every other month. Clerk to email suggested meeting dates for approval at the next meeting.

16. Clock Repairs

The Chairman advised the clock repairs required were circa £1600. He advised initially the works were required on the strike pulley. Clerk advised permission had been granted by the diocese for works to be carried out. After discussion it was agreed that maintenance works would be carried out on a rolling cycle and the initial work required on the strike pulley would be carried out by Cllr Ian Coles.

17. Clerks Report

The Clerk advised the Sports Pavilion Fire Extinguisher service was due in October and Cllr Ken James has kindly agreed to be present.

Concerns had been raised in relation to an EON Bill. The Chairman advised the bill was from actual readings and not estimated as previous bills had been. All agreed for the Clerk to arrange payment whilst monitoring of usage was taking place.

The Clerk advised that after concerns had been raised she could confirm that a Tombola from previous weeks was not used to generate funds for the Church Clock.

The Clerk advised the Burials training she attended had been very informative and she would produce a set of notes for all Councillors to review. The invoice had been sent from LALC totalling £27.50 all agreed to pay.

The Clerk advised she would also like to complete a CiLCA next year and had been advised the following costs by LALC:

The Cilca costs are currently £ 160 to attend a 2 day course here at our office and that fee includes a mentor allocated to assist you for a period of 6 months. When you are ready to submit modules a fee of £250 would need to be paid to SLCC.

All agreed in principal but further details would need to be agreed closer to the start time.

Clerk advised the VAT126 payment had been received totalling £459.12.

18. Financial Update

The balances for accounts up to and including 17th September 2018 are as follows:

GHPC

Current Account:	£6425.31
Business Reserve Account:	£1518.29

GHSP

Current Account:	£6338.53
Business Reserve Account:	£730.03

Total Cash	£15012.16
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GHPC

Monies Out

Handyman Wages	£160.52
Handyman Expenses	£18.00
Clerks Wages	£483.54
LCR Magazine	£35.00
Notice Board	£2342.40

Total Out	£3039.46
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Monies In

Cemetery	£190.00
Interest	£0.13
VAT126	£459.21

Total In	£649.34
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GHSP

Monies Out

Anglian Water	£23.28
EON	£70.73

Total Out	£94.01
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Monies in

Interest	£0.06
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Total In	£0.06
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19. A.O.B

Chairman proposed a Litter Picking morning on Saturday 20th October. All agreed. Cllr M Seymour advised contacting SHDC to ask for bags. Clerk to make enquiries with SHDC.

Chairman proposed a Church Yard Clear up day to tidy up with the possibility of completing two days a year to allow maintenance. After discussion it was decided that the Chairman would contact the Church Warden to discuss further.

Meeting Closed at 20.16

Dates of Next Meetings:

The date of the next meeting will be Monday 19th November in the Gedney Hill and District Memorial Hall at 18.30 hours.

It should be noted that the posting of minutes on the website takes place prior to acceptance and approval of them by the attendees of the relevant meeting.