

# Gedney Hill Parish Council

Minutes of the Gedney Hill Parish Council Meeting held on Monday 17<sup>th</sup> July 2017 in the Memorial Hall at 18.30.

**Present: -**

Councillors K. James (Chairman)  
D. Mann (Vice Chairman)  
I. Coles  
P. Redgate  
J. Venters

Also Present: - Councillor M. Seymour.

It was noted that the Parish Clerk was unable to attend the meeting due to family illness.

The meeting was therefore conducted by the Vice Chairman (D. Mann) with the Chairman (K. James) taking the minutes as he had been in discussion with the clerk prior to the meeting and was fully aware of the status of the issues to be discussed.

**Minutes: -** Councillor K. James

**Public Forum: -**

At the time of this item being discussed there were no members of the public in attendance and therefore no issues were raised. No issues had been sent to the clerk for discussion.

**Apologies for Absence: -**

Dominique Leedham (Parish Clerk), Winston Brown (Lincs. Free Press/Spalding Guardian), Councillor Nigel Pepper.

**Declarations of Interest in the following agenda: -**

There were no declarations of interest from any of the councillors present in respect of the agenda.

**Minutes of the previous meeting held on 22<sup>nd</sup> May 2017: -**

It was noted that these minutes had been posted on the website for all to see.

**Matters Arising.**

There were no comments and no matters arising from these.

It was agreed that the minutes were a true record of the proceedings and the minutes were duly signed by the Vice Chairman.

**Police:**

There was no information available to be presented from the Police, who, unfortunately were not in attendance.

It was stated that a caravan had been stolen, and since recovered, from the Caravan and Camping Club site on North Rd., and residents should be aware that this sort of theft is ongoing.

An issue in respect of this site is discussed in the Planning section.

### **Post Meeting Report.**

A report had been received from the local PCSO and is included below.

*Apologies but I won't be at the Parish Council Meeting.*

*Issues reported so far last month: -*

*Drone – Hillgate, Gedney hill.*

*Burglaries reported at farms in Sutton St. Edmund and Sutton St. James. Please make sure that things are locked away.*

*House burglary in Sutton Bridge where windows were left open. Please make sure that all windows and doors are shut and locked when going out even if the weather is hot.*

### **Highways – including the parking issue in North Rd.**

Issues with Parking, Yellow Lines and Speed along North Rd., near to the school, have been passed to Lincolnshire Road Safety Partnership for assessment. The Highways Department are currently unable to address these issues without the LRSP assessment.

Hedge Cutting issues. The Council had been approached by a resident in respect of nettles growing all over the footpath on North Rd. approaching the School. SHDC had stated that funding had been cut and that they would only be trimming twice per year. It was stated that a scheme was to be put into place to allow local councils to clear their own areas for which there will be some remuneration. SHDC will be sending out information in the next few weeks.

The Chairman commented that, if such work was undertaken by the Parish Council, this would mean that Risk Assessments would need to be undertaken and suitable PPE etc. would need to be worn in line with the Risk assessment findings. It would also need to be clarified as to whether the current insurance would need to be increased to cover this.

The footpath was subsequently cleared by local residents.

There appears to be an issue with quantities of grass growing in the gutters and the clerk is to be asked to request a Road Sweeper to clear these.

It was reported that there are websites available where residents can report such problems or review highway problems. These were identified as [www.lincolnshire.gov.uk](http://www.lincolnshire.gov.uk) and [www.roadworks.org](http://www.roadworks.org). Residents are encouraged to use these to report any faults but it would be an advantage if these are also notified to the Parish Council in order that that Councillors are fully aware of any such issues.

It was commented that the road between the Fleet Coy turn and St. Polycarps church had been re-gravelled although the road had been in good condition. It was explained that this was down to the County Council and was not influenced by the District Council.

## **Planning.**

Application No. -

H07-0510-17 External alterations and proposed boundary wall including entrance gates - Awaiting SHDC planning decision.

**H07-0545-17** Change of use of vacant premises from D1 use to C3 use, to create 3 dwellings - Awaiting SHDC planning decision.

**H07-0622-17** Mr N. Shortland. West Drove South. Residential development – 2 building plots.

There was discussion in relation to this application as originally, planning permission was refused within this area due to the narrowness of the road. Since then Social Houses have been built and planning permission has been granted for a further 2 houses within the area.

There was reluctance on the part of the Parish Council to accept this application due to the lack of road-width, however, following discussion, it was reluctantly agreed to raise no objections.

**H07-0624-17** Mr J. Waite. Adjacent Gedney Hill Garage, 26 Station Rd. Residential Development.

There were no issues raised in relation to this application.

## **Caravan and Camping Club Site – North Rd.**

It was identified that the above site is now in operation on North Road. It was queried as to whether this site required planning permission as none has been identified to the Parish Council. The clerk has been requested to contact the SHDC Enforcement Officer to check the requirements.

## **Insurance Update.**

The insurance has been purchased from a new provider for the same (and in some areas, better) cover with a cost saving of some 30% over the original provider. The company will send out a renewal quote four weeks prior to renewal in 2018.

The certificate of public liability is displayed on the notice board.

## **Defibrillator Update.**

It was stated that regular checks need to be undertaken in order to ensure that the defibrillator is still fully operational and that the pads are still within the identified date. It was agreed that a checking schedule be instigated and recorded to identify and correct any issues arising, in order to ensure that the defibrillator is available at all times. Councillor James offered to immediately inspect the equipment and identify any issues such that they can be immediately corrected.

The clerk is still awaiting a reply from the East Midlands Ambulance Service (EMAS) in respect of the requested refresher training.

The list of key holders has been updated however it would appear that some of the keys have been lost and will require replacement.

*Post meeting note.*

*Following inspection the equipment appears to be fully operational and the date for pad renewal was noted to be March 2018.*

### **Sports Pavilion.**

There have not been any requests to use the pavilion facilities or the field to date, other than the annual Fun day.

It was identified that there has been an Electricity bill for £101 but it is unclear on the bill what dates are covered. The clerk is to query this from the provider as there should only have been minimal usage over the last quarter. It was agreed that this would be checked on a periodic basis and any excess usage queried with the supplier.

Portable Appliance Testing (PAT). The chairman identified that the appliances within the Pavilion were due for retest in July however as these appliances have not been in use for the last year then the test date has been extended for a further year. A notice has been placed in the Pavilion identifying this issue in order that any users will be aware that these appliances are not "out of date".

Following the Fun Day it was noted that the floors and the toilets need cleaning. It was suggested that the Handyman be asked to do this on this occasion but in future users will be asked to leave the facilities in the same condition as they found them.

The use of a web site to advertise the pavilion has been reviewed by the clerk who, unfortunately, was not available to update the meeting on progress. Councillor Seymour however identified that SHDC have such a website that can be used. The clerk will be asked to review this option.

### **Parish Notice Board.**

The notice board outside the village shop is not in a good state of repair and the Chairman suggested that it may be time to look at purchasing a new board. There are various options available and discussion took place in respect of size, whether other groups within the village would like to share, cost, potential funding etc. It will be necessary to contact the Area manager of McColls in order to obtain permission to change this facility however it is not thought that this would be too much of a problem.

The clerk will review all options and contact McColls.

### **Standing Orders.**

The clerk has identified that a set of generic Standing Orders is available from LALC. These orders, however, are very comprehensive and cover, not only the mandatory legal requirements, but many issues not required by GHPC. The chairman offered to review these orders in conjunction with the clerk and any other interested councillors in order to formulate a set of Standing Orders applicable and suitable to GHPC. This was agreed and the revised document will be sent to councillors prior to the next meeting and, following any changes, will be agreed at the Parish Council meeting in October.

## Clerks report and Accounts.

Unfortunately, as the clerk was unavailable, these could not be discussed but were circulated post meeting.

### Clerks Report 17<sup>th</sup> July 2017

#### Accounts:

The balances for accounts up to 17<sup>th</sup> July are as follows:

#### **GHPC**

Current Account: £8528.70

Business Reserve Account: £1517.60

#### **GHSP**

Current Account: £2036.29

Business Reserve Account: £729.62

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**Total Cash £12812.21**

#### **GHPC**

##### **Monies Out**

Insurance £1074.16

Clerks Wages £644.72

Handyman Wages £172.50

M Ford DF11 £60.00

A Day Internal Audit £70.00

LALC (Newsletters) £5.00

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**GHPC Total Out £2026.38**

##### **Monies In**

Inscription £30.00

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**GHPC Total In £30.00**

#### **GHSP**

##### **Monies Out**

South Holland IDB £47.12

T.A. Blackamore (Grass cutting) £1093.61

E.A. Collishaw (Field Spraying) £47.40

Anglian Water £4.42

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**GHSP Total Out £1192.55**

**Monies in £0**

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**GHSP Total In £0**

#### **Other Business:**

*On the 12<sup>th</sup> July the DF11 was serviced and the battery and Bluetooth dongle were replaced at no charge as they were covered by the extended warranty.*

*I have raised an enquiry with LCC in regards to the street light; I will update everyone once I know more.*

*Hopefully everyone is receiving a copy of Nigel's Newsletter if not please let me know and I will forward to you.*

*Peterborough City Council are in the process of going paperless and have requested up to date contact details for all Parish Councils locally, I have updated them accordingly.*

*I attended the Highways Parish Liaison meeting on 6<sup>th</sup> July in Spalding. In brief the meeting went through the changes to the Highways department and how to contact them including using their online reporting system. They will be sending out a copy of the slides which I will forward.*

#### **A.O.B.**

Councillor Redgate identified that Councillor Coleman who resigned at the beginning of the year was the deputy to the Wryde Croft Wind Farm representative. It was agreed that this position should be refilled and it was suggested that Councillor Venters undertake this position. All agreed and the chairman suggested that Councillor Venters attend the next meeting in September with him in order to familiarise himself with the requirements.

#### **Dates of Next Meetings.**

The date of the next meeting will be 23<sup>rd</sup> October in the Memorial Hall at 18.30. Councillor Mann identified that this was a long time between meetings but was mainly due to it being harvest time however, should the need arise; a further interim meeting could be scheduled if necessary.

Meeting Closed at 19.30.

It should be noted that the posting of minutes on the website takes place prior to acceptance and approval of them by the attendees of the relevant meeting.