

# Gedney Hill Parish Council

Minutes of the Gedney Hill Parish Council Meeting held on Monday  
22<sup>nd</sup> May in the Memorial Hall at 18.30 hours.

## AGM Meeting Minutes

### **Present:**

Councillors D. Mann (Chairman)  
K. James  
I. Coles  
P. Redgate  
J. Venters

Also Present: - Councillor N. Pepper

It was noted that Mr Winston Brown from the Lincs. Free Press/Spalding Guardian had previously requested that he attend the meeting. He was therefore in attendance in this role and as a member of the public.

**Minutes:** Miss. D. Leedham (Parish Clerk)

### **Chairman's Yearly Report:**

The Chairman noted that though it had generally been a good year, it had been sadden by the loss of the Parish Clerk Janet Harrison. The Chairman expressed the councils thanks to Shirley James for stepping in as Interim Clerk. He noted the hard work and effort she had put into the position and especially in reference to the works she had completed on sorting through and updating the cemetery administration.

The Sports Pavilion is in 1<sup>st</sup> Class condition and ready to hire out.

Comments have be made to the Chairman over the year with regards to the cemetery being a beautiful place to visit. The Chairman thanked the Handyman, Malcolm Ford for his upkeep of the cemetery and the general upkeep of the village, noting that this regularly occurs first thing in the day.

### **Comments:**

No comments were made.

### **Election of Chairman and Vice Chairman:**

The position of Chairman was proposed by Cllr Venters to be Cllr James and seconded by Cllr Redgate.

The position of Vice Chairman was proposed by Cllr Venters to be Cllr Mann and seconded by Cllr James.

## Parish Council Meeting Minutes

### **Present:**

Councillors K. James (Chairman)  
D. Mann  
I. Coles  
P. Redgate  
J. Venters

Also Present: - Councillor N. Pepper

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**Minutes:** Miss. D. Leedham (Parish Clerk)

### **Public Forum:**

Mr C. Northover raised concerns and presented the council with a letter regarding the parking of parent/carers vehicles at the school on North Road during school pick up and drop off times. Mr C. Northover noted that during these particular times it is not always possible to get in and out of his drive and on occasions the vehicles are parked across resident's driveways. Mr C. Northover also mentioned that his partner on occasions returns to the property later than needed to avoid the issue. Cllr Venters also mentioned that he had had similar occurrences. Comments were also passed with regards to safety as children exit/enter vehicles on the roadside. Cllr Mann mentioned that he and other local farmers avoid the area at these times as it is not always possible to move farm machinery between the parked cars.

It was decided that the Clerk would write to both the school and the Highways about the issue and look into the possibility of moving/adjusting the yellow lines around the school and the possibility of restricting the speed in the area during school times. And the possibility of the speed checks to be carried out. The possibility of opening the Village Hall Car Park for parents to use will also be explored.

### **Apologies for Absence:**

PCSO Fylippa Bennet  
Jenny Mead

### **Declarations of Interest in the following agenda:**

Cllr Redgate declared the possibility of interest in the Anglian Water update.

### **Minutes of the previous meeting held on 20<sup>th</sup> March 2017:**

It was noted that the previous meeting minutes had been uploaded to the website.

### **Matters Arising:**

There were no comments and no matters arising from the minutes.

It was agreed that the minutes were a true record of the proceedings and the minutes were duly signed by the Chairman.

**Police:**

PCSO Antonietta (Toni) Gordon had notified the Interim Clerk that she was no longer covering the local area and PCSO Fylippa Bennet would be taking over. PCSO Bennet had emailed her apologies for not being able to attend the meeting and noted that nothing of note had occurred in the local area.

**Highways:**

Concerns were raised again about the road falling away on the bend of Station Road and South Eau Bank. Though this has been previously reported to Highways it was decided that the Clerk would contact them again. Cllr Pepper passed to the Clerk new contact details for the Highways department.

**Planning:**

Clerk updated the meeting that no new planning applications had been made in the Parish and that comments reference H07-0321-17 had been uploaded.

The Parish Council had not been updated on the proposed development on Highstock Lane and had found the outcome through social media. It was decided that the Clerk would contact the planning department at SHDC with reference to this.

**Policies and Procedures Update:**

The Policies and Procedures have been written by Cllr James and reviewed by all members of the Council prior to the meeting. Cllr D. Mann was appointed the Vulnerable Users representative. All members agreed and the Policies and Procedures were accepted and signed by the Chairman. The Councillors thanked Cllr James for the work he had done. The updating of these now falls to the Clerk. Clerk to look into the standing orders.

**Insurance update:**

A quote for Insurance renewal with AON at £1555.05 for the year was reviewed by Council members prior to the meeting. Cllr James had offered to read through in detail and apply for additional quotes. Upon reading through, the insurance was found to be a little vague in places and a quote for a correct like for like quote was obtained from Case Insurance amounting to £1074.16. It was agreed that this insurance be taken out and the Clerk would proceed with arranging this. Clerk to display the public liability insurance on the notice board.

**Defibrillator:**

Clerk mentioned that it had been brought to her attention that the list of key holders was not up to date and whether it would be possible to include key holders addresses. Clerk was in the process of updating the list – contacting key holders etc. Cllr James enquired about checking service schedule and the possibility of an additional training session. It was decided that the Clerk would look into the training, Mrs S. Davis offered to forward Clerk the previous training details.

### **Anglian Water Update:**

Cllr James read the letter from Anglian Water and updated the meeting that the application had been declined as was unjustified and any additional housing in the village would require their own pumping stations. Cllr Redgate expressed his disappointment about the decision, the possibility of appeal was raised and Cllr Redgate noted that without environmental reasons the appeal would most likely be dismissed.

Cllr Redgate noted that all future environmental issues relating to Water must be reported to Anglian Water immediately.

### **Letter from Gedney Hill Community Group:**

Cllr read aloud the letter from Gedney Hill Community Group proposing the sale of alcohol at the Annual Family Fun Day on Sunday 9<sup>th</sup> July 2017. All Councillors agreed to the proposal. Mrs Davis was present at the meeting and Cllr James advised that both a Risk Assessment and Insurance would be needed and copies would be required by the Parish Council.

### **Sports Pavilion:**

Cllr James thanked Winston Brown from the Lincs. Free Press/Spalding Guardian for the article on the redecoration of the Sports Pavilion. Cllr James and Cllr Mann noted that there had been no interest from the Open Day on May 13<sup>th</sup>. Cllr Redgate noted that it was a good time of the year to contact prospective hirers of the Pavilion, it was agreed that the clerk would contact local clubs by email/letter. Clerk mentioned the possibility of website/Facebook page and adding a page for the Pavilion to the Gedney Hill Parish Council website. It was agreed that the Clerk would draft a page for the website to be approved by the council and would look into the possibility of a dedicated website/Facebook page for the Pavilion.

Cllr Mann had received a quote to spray the field totalling £47.94 from local Farmer, Alan Collishaw. Council agreed to this and Cllr Mann would contact Mr Collishaw to get this completed. Cllr James noted that a Risk Assessment was needed as was a copy of the COSHH for the chemicals, the school would also need to be notified. Cllr Mann advised that Mr Collishaw would also put up all relevant notices prior and post spraying to ensure users of the area were aware.

Cllr James mentioned that Portable Appliance Testing (PAT) was due in July, though believe to be due after the Annual Family Fun Day. It was agreed to check the dates and if after the Annual Family Fun Day the PAT testing would be completed once the Pavilion was in use.

Cllr James also noted that the invoices for the mowing of the field had not been received for some time, Cllr Mann agreed to contact the company and enquire about invoices.

## **Clerks report and Accounts:**

The Balances for accounts are as follows:

### **Gedney Hill Parish Council**

Current Account:	£10525.08
Business Reserve Account:	£1517.60

### **Sports Pavilion**

Current Account:	£3228.84
Business Reserve Account:	£729.62
Total Cash =	£16001.14

### **Monies out – GHPC 21<sup>st</sup> March to 22<sup>nd</sup> May**

Lalc = £223.23  
Handyman's Wages = £124.65  
Handyman's Expenses = £6.60  
Clerks Wages = £639.03  
Clerks Expenses = £36.35  
Lawn Mower Service = £109.33  
Total Out = £1139.19  
Reserve Account = 3p

### **Monies in – GHPC 21<sup>st</sup> March to 22<sup>nd</sup> May**

Cemetery	£30 (Add ins)
	£180 (Memorial stone)
Precept	£8500
Total in	£8710

### **Monies Out – GHSP £0**

### **Monies IN – GHSP £0**

Other business

Clerk enquired about the possibility of computerising the accounts alongside the accounts ledger. Council agreed providing the accounts ledger was also completed as quite significant to the history of the Parish Council.

Clerk enquired about the circulation of emails i.e. external meetings. The council agreed that the Clerk would circulate these to Parish Council Members.

Clerk enquired about the distribution of Newsletters. Council agreed that the Clerk would read all the newsletters and distribute any relevant articles.

## **A.O.B.:**

Cllr Coles queried the price of the lawn mower service, Clerk to look into prices when the next service is due.

Cllr Venters enquired about the possibility of an additional street light near the junction of North Road and Hillgate. It was agreed that the Clerk would look into the costs surrounding this and report back.

**Dates of Next Meetings:**

The date of the next meeting will be 17<sup>th</sup> July 2017 in the Memorial Hall at 18.30 hours.

Meeting Closed at 19.50 hours.

It should be noted that the posting of minutes on the website takes place prior to acceptance and approval of them by the attendees of the relevant meeting.