

# GEDNEY HILL PARISH COUNCIL

## PLAY PARK COMMITTEE

**DRAFT MINUTES OF THE PLAY PARK COMMITTEE MEETING**  
**held at the Gedney Hill and District Memorial Hall, Hillgate, PE12 0NN**  
**on Tuesday 7 January 2025, at 7pm**

**PRESENT:**

M Shepherd (Chair), S Berrisford (Vice-Chair), A Watson, T Bill, D Leedham, M Vernon  
V Watson (Clerk)

Also present: 2 members of the public

PUBLIC FORUM (15 minutes)

Nothing was raised in the public forum.

**1. Chairmans remarks.**

The chair thanked the committee members for attending and welcomed everyone to the meeting.

**2. Apologies for absence and acceptance of reasons given.**

None

**3. Declarations of interest under the Localism Act 2011 and consideration of any requests for dispensation.**

None

**4. Acceptance of Minutes from 12 November 2024**

The minutes were accepted.

**5. Clerks Report**

GHPC has agreed to pay the bank charges on the current account.

The VAT will not need to be raised by the PPC, therefore no 'refund' will be due to the PPC accounts.

CCTV policy is in the process of being written.

Cllr Eldridge sent the information on the UKSPF funding, we wait for bidding details to be released.

Minutes of the working group meeting have been received.

The cost of emptying litter and dog mess bins will be added to the precept.

Risk assessments are still under discussion. Cllr M Shepherd will be attending a training course in May.

**6. To receive a financial update.**

Current account:

Date	Transaction	Amount	Balance
12/11/24	Last meeting		£249.00
19/11/24	Transfer S Berrisford – float	-£120.00	£129.00
30/11/24	Service Charge	-£6.00	£123.00

12/12/24	Transfer from savings a/c (refund of float)	+£120.00	£243.00
12/12/24	Transfer from GHPC (service charges)	+£7.00	£250.00
19/12/24	Transfer from SHDC (Cllr Eldridge donation)	+£1000.00	£1250.00
20/12/24	Transfer to saving a/c (Cllr Eldridge donation)	-£1000.00	£250.00
31/12/24	Service charge	-£6.00	£244.00
0/01/24	Transfer from GHPC (service charge)	+£6.00	£250.00

#### Savings Account

Date	Transaction	Amount	Balance
12/11/24	Last meeting		£0.00
09/12/24	Plan and Play Day	+£671.51	£671.51
12/12/24	Transfer to current a/c (refund of float)	-£120.00	£551.51
20/12/24	Transfer from current a/c (Cllr Eldridge donation)	+£1000.00	£1551.51
31/12/24	Interest	+£1.78	£1553.29

It was requested that the financial information be sent out with the agenda, which was agreed.

**ACTION: CLERK**

**7. To approve the Presentation Booklet for the PC meeting on 20 January.**

PPC have prepared a Presentation Booklet to present at the PC meeting. The overwhelming response by those attending the Play and Plan Day was for the Wicksteed quote.

It was agreed the booklet will be sent to the clerk by Friday in order to be emailed before the meeting. 6 hard copies will be available at the meeting.

**ACTION: SB/CLERK**

**8. To update on VAT information.**

The PPC will not have to raise the VAT amount so will only need to look at costs before the VAT is added.

It was agreed that a member of the PPC will prepare a short presentation for the GHPC meeting on 20 January.

**9. Discuss and decide on lottery application.**

The National Lottery Community fund is changing the way applications are processed. After much discussion it was agreed that we will wait to apply when the new criteria is published. As the application will have to be agreed by GHPC a extraordinary meeting may need to be called in order to apply as soon as possible after the fund opens.

**10. Update on pre-planning application (if it has been received)**

The application was put in on 29 November, but has yet to receive a response. Clerk has chased with SHDC.

**11. Agree on way forward with full planning, dependent on pre-planning being received back**

Clerk attended a training course that suggests planning may not be required. If SHDC determine planning permission is required forms will be completed by the PPC and sent to GHPC for agreement before the application is sent to SHDC. It is hoped GHPC will be able to agree on the paperwork by email and ratify at the next meeting.

**ACTION: CLERK**

**12. Items to be added to next agenda.**

Lottery Application  
Planning

**13. Agree date for next PPC meeting.**

Tuesday 25 February 2025, 7pm

**14. Date of next GHPC meeting 20 January 2025.**

Meeting closed at 7.50pm