

GEDNEY HILL PARISH COUNCIL PLAY PARK COMMITTEE

MINUTES OF THE INAUGURAL MEETING OF THE GEDNEY HILL PARISH COUNCIL PLAY PARK COMMITTEE (PPC) MEETING held at the Gedney Hill and District Memorial Hall, Hillgate, PE12 0NN on Wednesday 16 October 2024, at 7pm

PRESENT:

GHPC Councillors: M Shepherd (Chair), A Watson

Clerk: V Watson

Also present: 5 members of the public (4 of whom became members of the committee)

PUBLIC FORUM

Nothing was raised in the public forum.

1. Chairmans remarks.

The Chairman welcomed everyone to the first meeting.

2. Apologies for absence and acceptance of reasons given.

None

3. Declarations of interest under the Localism Act 2011 and consideration of any requests for dispensation.

None

4. To instate the GHPC Play Park Committee.

Nominations

Chair: Cllr Mellissa Shepherd – appointed by full council at meeting on 1 October

GHPC Member: Cllr Angela Watson - appointed by full council at meeting on 1 October

Clerk: Vicki Watson - appointed by full council at meeting on 1 October

Vice-Chair: Sarah Berrisford – appointed by M Shepherd

Election of members – 4 residents of the village or those with special knowledge or expertise that will aid the project (including the vice-chair).

Tom Bill – a resident of the parish

Dominique Leedham – experience as a parish clerk, in grant writing, in local government

Mitch Vernon – a resident of the parish

All proposed by S Berrisford and seconded by M Shepherd, agreed by all present

5. To confirm details of the Bank Account.

A savings account and current account have been opened with Unity Bank. When grants are received the funding will be placed in the savings account and transferred into the current account as required.

The clerk accesses the account under instruction from the committee. 2 members of the Parish Council need to authorise payments.

A financial account will be given at each meeting.

6. To receive a financial update.

The accounts are open. There is currently £250 in the current account as a donation from the Parish Council. This money can be used for small expenses, paper, photocopying, presentation material, tea/coffee. If required the money can be used as a float for an event and paid back to the account.

SHDC Councillor Laura Eldridge has pledged £1000 to the fundraising. Clerk to send details of bank account.

ACTION: CLERK

7. To discuss and resolve to pass recommendations to Full Council on:

- a) Using Crowd fundraising through 'Go Fund Me' – SHDC offer a match funding and it would be good to look at this.
We will also look at Easyfundraising which makes donations from purchases. It does not cost the purchaser anything. The purchaser can choose which fund to support.

ACTION: D LEEDHAM

- b) Donations – once the Crowdfunding is set up donations should be filtered through this as it will double the donation.
- c) Grant funding – Forms will be completed by the working group or committee and sent to the Full Council via the Clerk. If they are needed to be authorised outside of a GHPC meeting an extra meeting may need to be called. Once GHPC has agreed the bid a copy of the forms will be retained by the committee. D Leedham and T Bill are working a bid to the Lottery.

8. To discuss and resolve to pass recommendations to Full Council on:

- a) Facebook poll on what equipment people would like – this has now finished.
- b) Letters of support – it was agreed to ask for letters of support from Gedney Hill School, Shepeau Stow School, Rev Jane Bareham-Sivers, Jack and Jills Play Group, Little Acorns Drama Group.

ACTION: WORKING GROUP

- c) Questionnaires – currently 145 have been returned (approximately 16%) The facebook questionnaire will remain open. The committee will continue to collate the responses.

- d) Public Consultation meeting – a public presentation is planned for December, to present the possible layouts, before a decision is made and the best plan presented to the Full Council.

9. To discuss and resolve to pass recommendations to Full Council on:

- a) The proposed plan and layout – to be presented to the Full Council on 20 January 2025.
- b) Onsite visits with equipment firms and contractors – on-going, 5 contractors have been asked to visit the site, with members of the committee, over the next two weeks, and produce a plan and costings.

A pre-planning application will be put in to SHDC via the Clerk.

ACTION: S BERRISFORD, CLERK

10. To Resolve to form the Play Park Committee Working Group.

It was resolved to form a Working Group consisting of all those who have given their emails to the Parish Clerk and anyone else who wishes to join.

RESOLVED

Chair – S Berrisford

Vice-Chair – T Bill – proposed S Berrisford, seconded D Leedham, agreed by all
Secretary - G Taylor - proposed S Berrisford, seconded D Leedham, agreed by all

11. To agree the Terms of Reference for the Working Group.

Remove the section in 1.5 about contact details.

AGREED

12. Agree date for Working Group meeting.

D Leedham has a list of proposed dates to be sent to the Clerk. Next meeting to be called within 2 weeks.

ACTION: WORKING GROUP

13. Items to be added to agenda for next meeting.

Discuss fundraising and use of the £250 donated by the Full Council.

14. Agree date for next PPC meeting.

Tuesday 12 November, 7pm, GH & D Memorial Hall.

15. Date of next GHPC meeting 18 November 2024.

Meeting ended at 8.10pm